

# Wundowie Iron Festival Stallholders Application 2023

Applications close 4th September 2023

Thank you for your interest in the Wundowie Iron Festival, we hope you will soon be a part of our vibrant community. It is the responsibility of all stallholders to read this document carefully before applying as making a booking implies that you have read and accepted the current terms and conditions.

The spirit of our festival is to promote locally produced handcrafted products - we are always looking for high quality, unique and inspired handcrafted products with top notch packaging and displays. The Wundowie Progress Association Committee reserves the right to refuse a stall holder if they feel they do not fit the image of the Wundowie Iron Festival.

## Stallholder Details:

Surname : \_\_\_\_\_ Given Name: \_\_\_\_\_

Stallholder Legal Name: \_\_\_\_\_ Type of Stall: \_\_\_\_\_

Postal Address : \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Postcode : \_\_\_\_\_ Telephone/mobile : \_\_\_\_\_

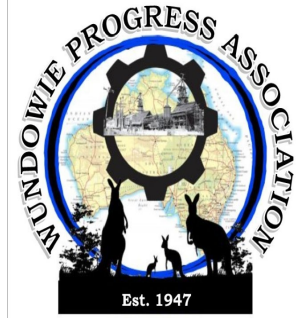
Email: \_\_\_\_\_

The 2023 stall fees are listed below:

- General public / home crafters / information bays - \$30 per bay
- Market stallers / commercial vendors / food vendors - \$55 per bay

**Please indicate bay size** \_\_\_\_\_ **m X** \_\_\_\_\_ **m**

**Type of vehicle** \_\_\_\_\_ **Trailer:** Yes: ☐ No: ☐ **Length:** \_\_\_\_\_



## PUBLIC LIABILITY INSURANCE

Policy Name	
Policy Number	
(Please attach a copy of Public Liability Certificate to this application)	

**Food Vendors you MUST apply to the Northam Shire for permission to sell food on the day.**

FOOD STALL APPLICATION form can be found on the shire of Northam website.

**<https://www.northam.wa.gov.au>**

## FOOD LICENCE

Issuer of License	
Expiry Date	
(Please attach a copy of Food License to this application)	

I/We agree to accept and abide by all the FOOD STALLHOLDER TERMS & CONDITIONS of the Wundowie Progress Associations Iron Festival 2023.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

**It is the responsibility of all stallholders to read this document carefully before applying as making a booking implies that you have read and accepted all the current terms and conditions.**

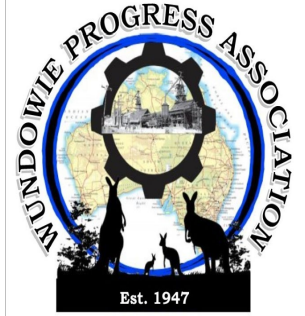
### Office Use Only

Approved Date:

Email sent:

Payment Received:

Payment Type:



## **Booking and Payments:**

Stallholders must complete the application form. The form must be submitted to Wundowie Progress Association Committee, you have been approved once FULL PAYMENT has been received.

Food Holders will be notified of approval to ensure no double ups once application received.

Once application form is received we will issue a tax invoice for payment:

Post application form, public liability certificate and food certificate and or cheque/money order to

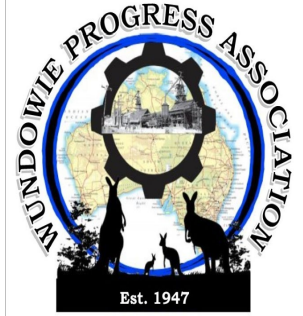
Wundowie Progress Association

PO Box 142

WUNDOWIE WA 6560

Email - Application Form, Public Liability Certificate, food approval certificate to

[wundowiepa@gmail.com](mailto:wundowiepa@gmail.com)



## **TERMS AND CONDITIONS**

### **General :**

- Saturday 16<sup>th</sup> September 2023, Iron Festival will begin at 10.00am and Finish at 3.00pm.
- **Stallholders must not depart prior to 3.00pm.**
- All stallholders must maintain a high-quality presentation of products and stall layout.

### **Stalls and Allocation :**

- Setting up of market stalls are not to commence prior to 6.00am Saturday and must be set up by 9.00am for mandatory safety inspection.
- Stall size requirements should be specified on the application form.
- Location requests will be met where possible, but suitability and stall allocation decisions rest solely on the committee.
- Fees will not be refunded for any cancellations.
- Stallholders may not swap stall locations or set up outside the designated stall area.

### **Power Requirements:**

- No powered sites are available (please enquire if power is necessary)

### **Insurance :**

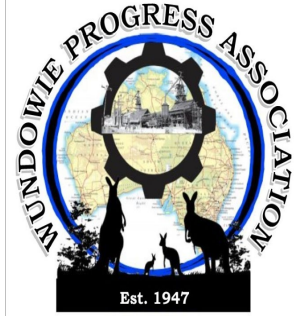
- All stallholders must have current public liability insurance and supply a copy of their Certificate of Currency with their application.
- All applications are to be made by September 4<sup>th</sup> 2023. Incomplete applications will be returned to the applicant.
- The payment will be processed once the application is approved. Stall allocations will be advised on the morning.
- Once booking is confirmed by receipt, it cannot be refunded.

### **Parking, Vehicles and Access :**

- Allowance for stallholder vehicles will be accommodated within the stall allocation

### **Marquees, Tables and Chairs :**

- Stallholders are responsible for bringing and using their own marquees, tables, chairs, etc.
- Stallholders are responsible to ensure that structures do not compromise the safety of the public and must be secured.
- Stallholders will comply with the recommendations and requests made during the Wundowie Progress Associations safety check.



## **TERMS AND CONDITIONS cont.**

### **Products:**

- No offensive or dangerous items are to be sold.
- Wundowie Progress Association reserves the right to prohibit the sale of any item.
- No products are to be sold with the words Wundowie Progress Association or Iron Festival on them.

### **Waste & Rubbish Removal:**

- Stallholders are responsible to remove all rubbish, boxes and unwanted goods from the market site.

### **Festival Staff/Volunteers:**

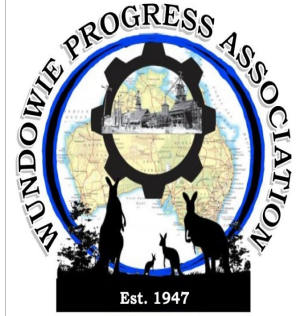
- Wundowie Progress Association members will be identifiable by high vis shirts.
- Communication with Wundowie Progress Association is via email [wundowiepa@gmail.com](mailto:wundowiepa@gmail.com).

### **Emergency Services:**

- In the event of an emergency, please follow the instruction from WA Police and Emergency

### **Contact:**

Wundowie Progress Association can be contacted at [wundowiepa@gmail.com](mailto:wundowiepa@gmail.com) or via mobile:  
Lisa 040 744 0573 – Secretary or Dave 0419 989 009 – President



## DECLARATION AND INDEMNIFICATION

I/we have read, understood, and agree to the terms and conditions and general conditions as expressed in Wundowie Iron Festival Stall Holders Application Form 2023

I/we agree to indemnify and hold harmless Wundowie Progress Association against any claim for damages, costs, claims, expenses, and liabilities (including without limitation consequential loss and loss of profits) in respect to loss, damage, injury and disease or death caused through or by my/our business or activity at the Wundowie Iron Festival, Western Australia.

I/we understand that Wundowie Progress Association reserves the right to reject this application at any time up to and including the day of the show and that in the event of such rejection any refund will be limited to the amount paid to Wundowie Progress Association because of this application and will be made at the discretion of Wundowie Progress Association.

I declare that the information provided is true and accurate and that I am duly authorised to make these declarations and indemnifications on behalf of the legal entity identified in this application.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_